

GOVERNMENT OF PUDUCHERRY
FIRE SERVICE DEPARTMENT

FORM OF APPLICATION FOR APPLYING FIRE SAFETY CLEARANCE

1	Premises Name and Address with Survey No.	
2	Owner/Applicant Name, Address with contact details (Phone No. Mobile No. Email ID, etc.)	
3	Building classification (<i>mention any one of the following</i>) (a) Residential (b) Educational, (c) Institutional, (d) Assembly (e) Business, (f) Mercantile (g) Industrial (h) Storage (i) Hazardous (Refer Annexure-A)	
4	Please furnish the building details :	Height including stilt floor : M. Plot area : Sq. M. Plinth area : Sq. M. No. of floor : Total covered area : Sq. M. Basement details :
5	Floor-wise occupancy details (from ground to top floor) for each building/blocks	
6	Specify the details in case multiple occupancy	
7	Set back details all sides (Front, Back and sides) for each building/blocks	
8	Total No. of Staff/Students/Workers in the building	
9	Nature of Business / Operation / Manufacturing / Trade / Storage item / etc.	
10	Degree of Hazard in the case of Industry as per the NBC-2016 (J)	Low / Moderate / High
11	Details of Fire Escape and Internal staircases, Lifts, Ramps, Escalator, Corridors, Exits, etc.	
12	Details of Canteen/cooking facility with LPG cylinders available	
13	In case of hospital, clinic or nursing homes, mention No. of beds (24x7 or day care)	
14	Total No. of rooms in the case of lodging house	
15	<u>Details of Fire Fighting Arrangements available:</u> a) Fire Extinguishers, b) Hose Reel System, c) Down comer, d) Wet riser System, e) Hydrant System, f) Sprinkler System, g) Detection and Alarm System, h) Fire Pumps (if installed, enclose bill copies)	
16	Details of Water sources : Static Tanks (Overhead, Surface or Underground), Wells, Ponds, outsource, etc.	
17	<u>Fire Clearance sought for</u> (proposed building, Occupancy, Trade Licence/ Arm Licence/ Petroleum products storage or outlet/ Renewal of Recognition/ Affiliation/ Fire Accident Certificate/ Chemical storage/ Explosives/ Crackers/ Clinical activities/ Cinema hall/ assembly building etc.)	

Attachments required for scrutiny:

- i) Approved Building Plan for all floor and dimension.
- ii) Land document with self-attestation (compulsory)
- ii) Fire Certificate previously obtained.
- iii) Commodities/Business already licensed together with quantities (by State or Central Govt., Municipality etc.).
- iv) Statutory licenses obtained for carrying on Business.
- v) Valid Insurance Policy, Vehicle Registration Certificate.
- vi) Any other related documents.

DECLARATION

I hereby declare that the above particulars furnished by me are true to the best of my knowledge and belief.

Date :

Place :

Signature of the Applicant

ANNEXURE - A

BUILDING CLASSIFICATION

(A) Residential Buildings - includes Lodging or rooming houses, One or two-family private dwellings, Dormitories, Apartment houses (flats) and all types of Hotels

(B) Educational Buildings - includes any building used for school, college and other training institutions.

(C) Institutional Buildings - includes any building or part thereof, which is used for purposes, Hospitals, sanatoria, clinic, infirmaries, and nursing homes. Custodial institutions, homes for aged and infirm, convalescent homes and orphanages. Penal and mental institutions in which the liberty of the inmates is restricted, for example, jails, prisons, mental hospitals, mental sanatoria and reformatories.

(D) Assembly Buildings - includes any building or part of a building, where number of persons not less than 50 congregate or gather for amusement, recreation, social, religious, patriotic, civil, travel and similar purposes, for example, theatres, motion picture houses, assembly halls, auditoria, exhibition halls, museums, skating rinks, gymnasiums, restaurants, places of worship, dance halls, club rooms, passenger stations and terminals of air, surface and marine public transportation services, recreation piers and stadia, etc.

(E) Business Buildings - includes any building or part of a building which is used for Offices, Banks, professional establishments, like offices of architects, engineers, doctors, lawyers, police stations. Laboratories, research establishments, libraries, test houses, Computer installations, Telephone exchanges, Broadcasting stations, T.V. stations, City halls, town halls and court houses.

(F) Mercantile Buildings - includes any building or part of a building, which is used as shops, stores, departmental stores, markets, for display and sale of merchandise, either wholesale or retail, Underground shopping centers. Storage and service facilities incidental to the sale of merchandise.

(G) Industrial Buildings - includes any building or part of a building or structure, in which products or materials of all kinds and properties are fabricated, assembled, manufactured or processed, for example, assembly plants, industrial laboratories, dry cleaning plants, power plants, generating units, pumping stations, fumigation chambers, laundries, buildings or structures in gas plants, refineries, fertilizer plant, dairies and saw-mills, etc.

(H) Storage Buildings - includes any building or part of a building used primarily for the storage or sheltering of goods, warehouses, cold storage, freight depots, transit sheds, storehouses, truck and marine terminals, garages, hangers, grain elevators, barns and stables.

(I) Hazardous Buildings - includes any building which is used for the storage, handling, manufacture or processing of highly combustible or explosive materials or products such as acetylene, hydrogen, illuminating and natural gases, ammonia, chlorine, phosgene, sulphur dioxide, carbon dioxide, methyl oxide and all gases subject to explosion, fume or toxic hazard, cryogenic gases, etc. Storage and handling of hazardous and highly flammable liquids, liquefiable gases like LPG, rocket propellants, etc. Manufacture of artificial flowers, synthetic leather, ammunition, all explosives and fireworks.

NOTE --- Any occupancy that is not covered in this annexure shall be classified in the most appropriate class which resembles in the proposed occupancy.